

**BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 17, 2015**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Bob Stanley, Jeri Kaufman and Andy Hunter (arrived late); Ted Brockmann, Superintendent/CFO; Mary Voss, Office Manager/Accountant; Val Stafford, Marketing, and members of the public. Commissioner Kent's absence was excused.

CALL TO ORDER

The meeting was called to order at 12:02 p.m. by Mr. Ruhl.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the November 12th special meeting and November 19th regular meeting; written report from the Superintendent/CFO; Resolution 2015-40 – Investments; accounts payable vouchers (District) #67524 – 67597; payroll vouchers #DD1393 – DD1429; accounts payable vouchers (AHS) #31162 – 31163 and the November write-offs.

SPECIAL RECOGNITION

Dr. Nicholas Muff Service Award:

Mr. Ruhl presented Dr. Muff a distinguished service award for his nearly 40 years of patient care at North Puget Oncology. Dr. Muff plans to retire at the end of December. Many clinic staff members attended and spoke of their admiration for Dr. Muff and his impact on patient lives as well as their own. Chris Johnston, CAO Peacehealth, has proposed renaming the Alder/Birch conference rooms in honor of Dr. Muff.

FINANCE

Finance Committee Report:

Mr. Brockmann reviewed the November income statement and balance sheet for the District. The proposed amended 2016 operating budget was also discussed. Mr. Brockmann also reviewed the October financial reports for Hospice of the Northwest. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

Resolution No. 2015-41 Amend 2016 Operating Budget:

This resolution was to amend the 2016 operating budget that was adopted in Resolution 2015-33. A motion was made, seconded and unanimously carried to accept this resolution.

Resolution 2015-42 Additional Deputy Auditor:

This resolution appoints Mr. Steve Queen as additional Deputy Auditor for the District. A motion was made, seconded and unanimously carried to accept this resolution.

OTHER BUSINESS

Strategic Plan Review:

Mr. Brockmann gave a brief update on the status of the 2015 strategic plan for the District. He stated that almost everything was accomplished this past year and praised staff for their effort. He then reviewed the 2016 strategic plan which is a continuation of much of the same successful objectives and strategies.

Nominating Committee Report:

Mr. Ruhl stated that the nominating committee had met to discuss Officers for the upcoming year. The following was recommended:

President – Andy Hunter

Secretary – Bob Stanley

Finance Committee – Chuck Ruhl, Gary Kent

Foundation Board – Jeri Kaufman

A motion was made, seconded and unanimously carried to accept the Nominating Committee's report and recommendations:

The Committee also discussed the Board's involvement with local civic organizations/local government meetings. It was recommended that Board members try to average no more than one meeting per month. It was also noted that CHOP staff will be attending the Concrete Chamber quarterly to give updates on District projects.

ADJOURNMENT

The meeting adjourned at 1:05 p.m.









ATTEST:
