

**BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 27, 2016**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Gary Kent, Jeri Kaufman and Andy Hunter; Ted Brockmann, Superintendent/CFO; Mary Voss, Office Manager/Accountant; Val Stafford, Marketing, Lyndie Case, CHOP and members of the public. Andrew Asbjornsen, Arden Flores and Lauren Mason from the Washington State Auditor's office were also in attendance. Commissioner Stanley's absence was excused.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Hunter.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the December 17th regular meeting; written report from the Superintendent/CFO; Resolution 2016-01 – Investments; accounts payable vouchers (District) #67598 – 67673; payroll vouchers #DD1430 – DD1465; accounts payable vouchers (AHS) #31164 – 31165 and the December write-offs.

FINANCE

Finance Committee Report:

Finance Committee did not meet in January. December 2015 year end financials will be presented at the February 24th board meeting.

Resolution No. 2016-02 Establish Additional Petty Cash Fund

This resolution establishes a second petty cash fund for the Fitness Center as recommended by the State Auditor. A motion was made, seconded and unanimously carried to accept this resolution.

Audit Updates:

Mr. Brockmann updated the Board on the status of the various ongoing financial audits the District has been involved with:

The Medicare 2014 Cost Report for the 1st quarter of 2014 (stub year) has been finalized. The final review shows 30K due the District from Medicare.

Wipfli's 2014 audit of the District's financial activities is now in partner review.

Lastly, the State Auditor's office is wrapping up their review of the District's 2013 & 2014 financial activities.

State Audit Review:

The exit conference for the State's 2013 and 2014 financial audit included Andrew Asbjornsen, Arden Flores, and Lauren Mason from the State Auditor's office. Eric Volk from Wipfli joined the meeting by phone. The SAO stated overall the audit went well with only three minor items noted, all of which have already been addressed.

OTHER BUSINESS

Community Health Outreach Program update:


Ms. Lyndie Case gave an update to the Board about the District's involvement with the Children's Council of Skagit County (CCSC) and Skagit County Child and Family Consortium (SCCFC). She explained the mission and vision of each organization in addition to their goals and objectives. She reviewed each organization's board members as well as participating organizations. She also highlighted current activities such as the Spotlight Film Festival at the Lincoln Theatre and the early childhood learning Connections Conference at Skagit Valley College. The District organized both events. The Board asked Lyndie to present information regarding poverty and violence at a future meeting.

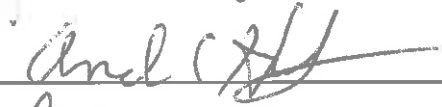
INFORMATION


Val Stafford reminded the Board that the annual "Believe" auction fundraiser for The Landing program will be held on Saturday, March 19 at the Sedro Woolley Community Center.


ADJOURNMENT

The meeting adjourned at 9:07 a.m.









ATTEST: