

**BOARD OF COMMISSIONERS
REGULAR MEETING
MARCH 29, 2017**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Bob Stanley, Jeri Kaufman, and Gary Kent; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Mary Voss, Office Manager/Accountant; Cynthia Glunt, Marketing and Chris Johnston, PH CAO. Commissioner Andy Hunter's absence was excused.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Stanley

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the February 22nd regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #71067 – 71106; AHS accounts payable vouchers #31201 - 31203; payroll vouchers #DD2056 – DD20967.

OTHER BUSINESS

Introduction of New Marketing Coordinator:

Mr. Brockmann introduced the District's new marketing coordinator Cynthia Glunt. Cynthia is also currently a part-time adjunct instructor of visual media communications for Brigham Young University. She has previously worked as a community relations clerk at Cascade Valley Hospital. The District is excited to have her join our team.

Leadership Skagit:

Ms. Kaufman reported that she was part of this year's Leadership Skagit program. Her team, Shenanigans in Action, has chosen The Landing for their project. They plan on renovating the backyard play area and putting up signage.

Hospice of the Northwest Update:

Bob Laws, Executive Director of Hospice of the Northwest, presented their 2016 annual review. He stated that they were honored to be ranked 56th in the nation for Modern Healthcare's Best Places to Work in Healthcare. He also detailed their ongoing efforts to improve the end of life experience for their patients and loved ones.

Peacehealth Update:

Ms. Bette Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality Report for the medical center. She updated the commissioners on various quality and safety metrics that they have been tracking. She, along with Chris Johnston, shared that they were pleased that the transition last spring to Epic Care Connect software has allowed them the tools to expand their efforts in quality and safety.

Mr. Johnston also announced that Peacehealth was in the beginning stages of planning a "Heritage Wall" mural that will be displayed at the medical center. They've engaged an artist to help them design and detail the history of healthcare in Sedro Woolley and Burlington. He invited the commissioners to participate in the planning process and will inform Administration once meetings have been set.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the February 2017 income statement and balance sheet for the District. He also reviewed Hospice of the Northwest financials for January. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

ADJOURNMENT

The meeting adjourned at 9:16 a.m.

Jeri Kaufman

Chris R...

Don V. ...

And C...

Robert Stanley