

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
OCTOBER 22, 2015**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

**ATTENDANCE**

Present were: Commissioners Chuck Ruhl, Gary Kent, Bob Stanley, Jeri Kaufman and Andy Hunter; Ted Brockmann, Superintendent/CFO; Mary Voss, Office Manager/Accountant; Val Stafford, Marketing Consultant, Grace Gordon, Risk Management Peacehealth; Chris Johnston, Chief Operating Officer Peacehealth. No members of the public were present.

**CALL TO ORDER**

The meeting was called to order at 7:03 a.m. by Mr. Ruhl.

**CONSENT AGENDA**

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the September 24<sup>th</sup> regular meeting; written report from the Superintendent/CFO; accounts payable vouchers (District) #67341 – 67439; payroll vouchers #DD1295 – DD1332; accounts payable vouchers (AHS) #31156 – 31158 and the September write-offs (District).

**FINANCE**

**Finance Committee Report:**

Mr. Hunter presented the Finance committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the District income statement and balance sheet for September. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

**Management Limits of Authority:**

Mr. Brockmann reviewed the updated Management Limits of Authority matrix. It will be incorporated into District policy next month.

**2016 Preliminary Budget:**

Mr. Brockmann reviewed the 2016 Operating and Tax budget. A motion was made, seconded and unanimously carried to approve publishing of the budget. The Board will hold a public budget hearing on November 12, 2015 at 4:00 pm at the District administrative office with the purpose of approving the budget.

**OTHER BUSINESS**

None.

**EXECUTIVE SESSION**

**Executive Session per RCW 42.30.110 (g) and (i):**  
The meeting went into Executive Session at 7:25 a.m. for the following purposes: 1) Potential litigation and 2) Review performance of public employee. Attorney Amber Pearce of Floyd, Pflueger & Ringer P.S. joined the session by phone. It was anticipated that the session would last 30 minutes with no action to be taken. At 7:55 a.m. Commissioner Ruhl extended the session an additional 20 minutes. Ms. Voss publicly announced the meeting extension. No persons were present and the session continued. At 8:15 a.m. Commissioner Ruhl extended the session an additional 20 minutes. Ms. Voss publicly announced the meeting extension. No persons were present and the session continued. Regular session resumed at 8:35 a.m. No members of the public remained.

**ADJOURNMENT**

The meeting adjourned at 8:36 a.m.

*Chris G. Ruhl*

*Andreas*

*Chris Ruhl*

**ATTEST:**

*Cecilia Kaudman*