

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
JUNE 29, 2016**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

**ATTENDANCE**

Present were: Commissioners Bob Stanley, Jeri Kaufman, Gary Kent and Andy Hunter; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Mary Voss, Office Manager/Accountant and guest Mitch Metcalf, CHOP. Commissioner Chuck Ruhl's absence was excused.

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Mr. Hunter.

**CONSENT AGENDA**

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the May 25<sup>th</sup> regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #70161 – 70262; AHS accounts payable vouchers #31174-31176; payroll vouchers #DD1654 – DD1696; and the May write-offs.

**OTHER BUSINESS**

**Concrete Summer Learning Adventure**

Mr. Mitch Metcalf, the Americorp Vista representative with the District's Community Health Outreach Program, gave a presentation on the Concrete Summer Learning Adventure. The program is a five week summer camp for grade school children in Concrete. The goals of the program are to provide meals to the children, promote healthy lifestyles, prevent summer learning loss and foster social development. The Concrete area was targeted as it has a significantly higher school dropout rate than other areas of the county. The program is staffed by Americorp Vista members, Western Washington University interns and the District's Farm to School coordinator. The program is funded in partnership with the Concrete School District, North Cascades Institute, National Park Service and Schools Out Washington. This is the fourth year the District has coordinated the camp, which currently has 70 children participating.

**Sale of Real Property Update**

Mr. Brockmann updated the Board on the potential sale of a residential property the District owns. Repairs are currently being made to the home. A public hearing will be held at the next Board meeting on July 27. The property should be ready for listing by August 1.

**Skagit Regional Interlocal Update**

Mr. Brockmann is awaiting statistical reports from both Peacehealth and Skagit Regional Health. He will update the Board on their outcomes next month.

**PHUGMC Quarterly Update**

Mr. Chris Johnston was unable to attend today's Board meeting as he had a conflicting meeting in Bellingham. He will be at next month's meeting to give an update. Ms. Bev Mayhew, the Director of Communications and Marketing for Peacehealth, will also be attending.

**FINANCE**

**Finance Committee Report:**

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the May 2016 income statement and balance sheet for the District. Mr. Brockmann also reviewed the year to date financial reports for Hospice of the Northwest. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

**Resolution 2016-15 Closure and Transfer of Funds**

This resolution approves the closure of several funds at the Skagit County Treasurer's office that are no longer necessary. It authorizes monies from these funds to be transferred to the District's General Fund. A motion was made, seconded and unanimously carried to approve Resolution 2016-15.

**ADJOURNMENT**

The meeting adjourned at 8:59 a.m.

*Jeri Kaufman*  
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*Andi H*  
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*Chris Johnston*  
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*Bev Mayhew*  
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*Robert M. Stanley*  
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