

**BOARD OF COMMISSIONERS
REGULAR MEETING
MAY 25, 2016**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Bob Stanley, Jeri Kaufman, Gary Kent and Andy Hunter; Ted Brockmann, Superintendent/CFO; and Mary Voss, Office Manager/Accountant. Guests were Chris Johnston and Dr. MaryAnne Scott from Peacehealth.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Mr. Hunter.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the April 27th regular meeting; written report from the Superintendent/CFO; accounts payable vouchers (District) #70056 – 70160; AHS accounts payable vouchers #31171-31173; payroll vouchers #DD1611 – DD1653; and the April write-offs.

OTHER

Peacehealth Update:

Mr. Chris Johnston, CAO Peacehealth, decided to review the quarterly update for PHUGMC to the Board in June. He then introduced Dr. MaryAnne Scott, Vice President of the Peacehealth Medical Group who gave an informative update on their primary care and specialty clinic recruiting efforts. He also noted that Commissioner Ruhl will now attend the Quality Committee meetings and Commissioners Kaufman and Stanley will be attending the Community Needs Assessment and Collaboration Committee.

FINANCE

WIPFLI Audit Update:

Mr. Eric Volk, CPA with the accounting firm WIPFLI gave an update via the phone on the 2015 District financial audit. He stated that all went well and that District administrative staff continue to do excellent work. He also reviewed some potential changes in the Governmental Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP) that may affect the District's financial reporting in the future.

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the April 2016 income statement and balance sheet for the District. Mr. Brockmann noted that the financial reports for Hospice of the Northwest were not yet available due to the transition of their financial management. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

Resolution 2016-07 Banking Transition:

This resolution was in response to the banking transition at the Skagit County Treasurer. It authorized the closure of the District's financial accounts at Bank of America as they are no

longer needed. A motion was made, seconded and unanimously carried to approve the resolution.

Foundation Update:

Mr. Brockman gave a brief update on the status of the Foundation. It was decided that the Foundation would continue in its current role with the District for now. However, there is the potential to add an additional member to their Board. Mr. Brockmann also presented an agreement between the District and the Foundation that outlined expectations for each entity. A motion was made, seconded and unanimously carried to approve the agreement.

EXECUTIVE SESSION

The Board went into executive session as per RCW 42.30.110(c) at 9:11 am and was expected to last 10 minutes. At 9:22 am the Board returned to Regular Session. No action was taken during executive session.

OTHER BUSINESS

Resolution 2016-08 Authorize Surplus & Sale of Real Property:

This resolution authorized the surplus and future sale of the property located at 2209 Cedar Lane, Sedro Woolley. It has been determined that this property, a rental home, is no longer needed by the District. A motion was made, seconded and unanimously carried to approve the resolution. Mr. Brockmann was then directed to proceed forward with the steps required to sell this property.


Resolution 2016-09 Authorize Surplus & Sale of Real Property: *Resolution not passed*

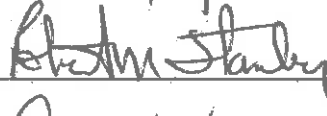
Resolution 2016-10 Authorize Surplus & Sale of Real Property: *Resolution not passed*

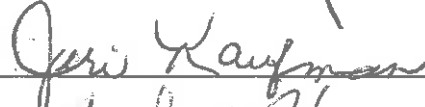
Resolution 2016-11 Authorize Surplus & Sale of Real Property: *Resolution not passed*


ADJOURNMENT

The meeting adjourned at 9:30 a.m.









ATTEST:
