

**BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 30, 2016**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Bob Stanley, Jeri Kaufman, Gary Kent and Andy Hunter; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Mary Voss, Office Manager/Accountant; Chris Johnston, PH CAO; Danika Troupe, CHOP Program Coordinator.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Hunter.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the October 26th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #70696 – 70781; AHS accounts payable vouchers #31188-31190; payroll vouchers #DD1889 – DD1934; and the October write-offs.

OTHER BUSINESS

Traffic Safety/SNAP-Ed Presentation:

Danika Troupe from the District's Community Health Outreach Program gave an informative presentation on the District's Traffic Safety and SNAP-Ed grants.

The Traffic Safety grant is a one year grant to pilot party intervention patrols in east Skagit County. The emphasis of these patrols is to target underage drinking and substance abuse. If caught, minors will receive an intervention with a chemical dependency professional. One of the goals of the program is to change the community's perception of underage alcohol use.

The SNAP-Ed grant supports our successful Farm 2 School program in the Concrete School District. Monies from this grant help to fund the Harvest of the Month and Taste Test activities which help to introduce children and their families to a variety of healthy foods.

Peacehealth Update:

Mr. Johnston reviewed PHUGHMC 2016 year end financials. He also reviewed the current volume statistics for the medical center. He indicated that surgery and oncology volumes were trending upwards. He also announced that Ann Goeson (Moore) has joined his team as Director of Clinical Services. Ann previously worked at United General Hospital as Director of Emergency Services.

Interlocal Agreement Update:

Mr. Brockmann stated that the District had received a request from Skagit Regional Health to add additional providers to their location in Sedro Woolley at The Pavilion. As per the interlocal agreement, the District Board must approve this request. Mr. Brockmann reviewed the outpatient charges from The Pavilion to both PHUGMC and SRH from first quarter 2015 through third quarter 2016. A discussion ensued as to what benefit the District and PHUGMC would gain from the addition of SRH providers at the Pavilion. A motion was made and seconded to allow SRH to add providers to the Pavilion. The motion was unanimously denied.

Resolution 2016-27 Board Meeting Schedule:

This resolution established District 304 Board meeting dates for 2017. A motion was made, seconded and unanimously carried to accept this resolution.

Resolution 2016-28 District Holidays:

This resolution established District 304's designated holidays. A motion was made, seconded and unanimously carried to accept this resolution.

Board Officers/Commissioner Roles 2017:

Mr. Hunter recommended that the Board officers and Commissioner roles remain the same for 2017. Board officers are as follows:

President – Andy Hunter
Secretary – Bob Stanley
Finance Committee – Chuck Ruhl, Gary Kent
Foundation Board – Jeri Kaufman

A motion was made, seconded and unanimously carried to accept this recommendation.

Commissioner Benefit Discussion:

At the October 26th Board meeting the Commissioners were presented with a draft budget analysis of Commissioners' compensation and benefits. As permitted by RCW 70.44.050 the District has offered medical and dental insurance to the Commissioners since 2006. The issue was tabled at that time. Continued discussion ensued as to whether the District should continue this practice now that the scope and income of the District has changed since the affiliation with Peacehealth in 2014. A motion was made to continue this benefit through 2017 and no longer offer it beginning in January 2018. The motion was not seconded and the motion died. A motion was made to discontinue this benefit beginning in January 2017. That motion was also not seconded and the motion died.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the October 2016 income statement and balance sheet for the District. Mr. Brockmann also reviewed the October 2016 financial reports for Hospice of the Northwest. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

Affiliated Health Services Funding Request:

The District received a request for \$40,000 from Skagit Regional Health (District 1) to fund 2017 Affiliated Health Services expenses. District 304 and District 1 are equal partners in the former Affiliated Health Services. All cash reserves for AHS have been exhausted. The majority of the ongoing expenses appear to be related to workers' compensation claims. Mr. Brockmann stated that he was working with SRH to allow Mr. Queen to assist with review of the old claims. A motion was made, seconded and unanimously carried to approve the additional funding for Affiliated Health Services.

Resolution 2016-29 Amend 2017 Operating Budget:

This resolution was to amend the District's 2017 operating budget that was adopted in Resolution 2016-25. A motion was made, seconded and unanimously carried to accept this resolution.

EXECUTIVE SESSION

Executive Session per RCW 42.30.110 (g):

The meeting went into Executive Session at 10:15 a.m. for the following purpose: Review performance of public employee. It was anticipated that the session would last 20 minutes with no action to be taken. Regular session resumed at 10:35 a.m. No members of the public remained.

ADJOURNMENT

The meeting adjourned at 10:36 a.m.










