

**BOARD OF COMMISSIONERS
REGULAR MEETING
SEPTEMBER 28, 2016**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Bob Stanley, Jeri Kaufman, Gary Kent and Andy Hunter; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Mary Voss, Office Manager/Accountant; Stacey Webb, WIC Supervisor and Chris Johnston, Peacehealth CAO.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Mr. Hunter.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the August 31st regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #70501 – 70581; AHS accounts payable vouchers #31182-31184; payroll vouchers #DD1781 – DD1823; and the August write-offs.

OTHER BUSINESS

Peacehealth Update:

Mr. Johnston gave a statistical update for Peacehealth United operations. He stated that their swing bed initiative was working well. Their next area of focus would be on medical admits to PHUGMC from St. Joseph's in Bellingham due to overflow. He noted that there had been an open house the previous evening in the North Puget Cancer Center as part of their re-branding of the clinic. He also invited the Commissioners to attend The Population Health Trust's launch of the "Data Indicator Website" on November 9th, 4:00pm – 5:30pm at McIntyre Hall in Mount Vernon. Mr. Johnston and Ms. Carol Hawk, the District's CHOP manager, sit on the board of the Trust and are excited about its efforts to focus on the health of our community. Next month he will be presenting quarterly financials.

Peacehealth Provider Recruitment Update:

Mr. Mike Penrose, Director of Provider Recruitment for Peacehealth, was unable to attend the Board meeting as scheduled. Mr. Johnston briefly updated the Board members on recruiting efforts. He indicated that new recruitment strategies were being implemented which were producing an increase in strong physician candidates.

WIC Update:

Ms. Stacey Webb gave an update on the District's Women Infants and Children program (WIC). It is a 100% federally funded program that is administered by Washington State's Department of Health. It provides supplemental

foods, health care referrals, and nutrition education for low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk. The District has managed a WIC clinic in Sedro Woolley since 1990. It has since expanded to three clinics located in Sedro Woolley, Stanwood and Concrete respectively. The District's program currently serves 880 clients.

Employee Recognition:

Mr. Brockmann recognized Ms. Webb for her milestone 20 years of service to the District and its Women Infants and Children program. Mr. Brockmann praised her leadership and dedication to the program.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the August 2016 income statement and balance sheet for the District. While the Hospice of the Northwest financials were not available, Mr. Brockmann mentioned that the Hospice of the Northwest Foundation's annual fundraiser was held earlier in the month and was a resounding success. The auction raises money for patient and family services that insurance does not pay for. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

2017 Preliminary Budget:

Mr. Brockman reviewed the 2017 Operating and Tax budget. A motion was made, seconded and unanimously carried to approve publishing of the budget. The Board will hold a public budget hearing on October 26, 2016 at Peacehealth United General Medical Center with the purpose of approving the budget.

ADJOURNMENT

The meeting adjourned at 9:00 a.m.

Jeri Kaufman

Indi H

Robert M. Stanley

Chris R

Paul H