

**BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 29, 2017**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Cynthia Glunt, Marketing and Communication, Chris Johnston, PH CAO, Sister Susan Dewitt.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Hunter

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the October 25th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #71883-71950; payroll vouchers #DD2459 – DD2507; AHS accounts payable vouchers #31212-31216.

OTHER BUSINESS

State Audit Review:

State Auditors reported on the District's recent fiscal audit of years 2015 and 2016. Auditors reported that the District received an excellent audit with no outstanding issues.

Peace Health Update:

Chris Johnston, Peace Health CAO reported data to the Board from Peacehealth 1st quarter 2018

Resolution 2017-25:

This resolution established District 304 Board of Commissioners Meeting Schedule for 2018. A motion was made, seconded and unanimously carried to approve this resolution.

Appointment of Nominating Committee:

Committee consisting of Ted Brockmann, Andy Hunter and Bob Stanley will meet to discuss ongoing nominations.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the October 2017 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for September 2017.

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A motion was made, seconded and unanimously carried to accept the Finance Committee report.

Resolution 2017-26:

This resolution was to amend the 2018 budget. A motion was made, seconded and unanimously carried to approve this resolution.

EXECUTIVE SESSION:

The meeting went into Executive Session per RCW 42.30.100(g) at 9:24 a.m. for the following purpose: Discuss addendum to employment agreement of Superintendent. It was anticipated that the session would last 10 minutes with no action to be taken. Regular Session resumed at 9:32 a.m.

ADJOURNMENT

The meeting adjourned at 9:33 a.m.

Jeri Kaufman

John D. Bink

Charles R. Hill

Robert M. Star
