

**BOARD OF COMMISSIONERS
REGULAR MEETING
OCTOBER 25, 2017**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Cynthia Glunt, Marketing and Mary Voss, Office Manager/Accountant

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Hunter

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the September 27th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #71813 – 71882; payroll vouchers #DD2412 – DD2458.

OTHER BUSINESS

Proposed 2018 Board Meeting Dates:

Mr. Brockmann reviewed the proposed 2018 Board meeting dates. As there were no objections, a resolution will be brought forth at the November 29th meeting.

Resolution 2017-22:

This resolution established District 304's designated holidays for 2018. A motion was made, seconded and unanimously carried to approve this resolution.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the September 2017 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for August 2017. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

Resolution 2017-23:

This resolution was to adopt budget and tax levies for 2017 and to approve the limit factor for the property tax levy. A

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motion was made, seconded and unanimously carried to approve this resolution.

Resolution 2017-24:

This resolution was to approve the dollar amount and percentage increase in the regular property tax levy. A motion was made, seconded and unanimously carried to approve this resolution.

Fitness Center Expansion Update and Equipment Request:

Mr. Brockmann updated the Commissioners on the progress of the Fitness Center expansion project. He also presented a list of equipment that will be added to the Center once construction is complete. The estimated cost is \$32,000. Fitness Center staff are currently spearheading a fundraising campaign through the Foundation of District 304 to raise funds to cover a portion of the equipment. However, the equipment needs to be ordered by November 1st for delivery before the grand opening of the new addition. The Commissioners were asked to approve District funds, with a maximum contribution of \$23,700, towards the purchase of the equipment. A motion was made, seconded and unanimously carried to approve this equipment request.

ADJOURNMENT

The meeting adjourned at 8:23 a.m.










