

**BOARD OF COMMISSIONERS
REGULAR MEETING
December 27, 2017**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Steve Queen, Human Resource Administrator; Mary Voss, Office Manager/Accountant; Mark Pearson, Fitness Manager; Cynthia Glunt, Marketing; Bette Barlund, PH Quality Manager and Chris Johnston, PH CAO. Mr. Hunter's absence was excused due to illness.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Stanley

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the November 29th regular meeting; written report from the Superintendent/CFO; Investment resolution 2017-28; District accounts payable vouchers #71951 – 72020; AHS accounts payable vouchers #31217 - 31217; payroll vouchers #DD2508 – DD2556.

FINANCE

Finance Committee Report:

Mr. Kent presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the November 2017 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for October and the 2018 Foundation of District 304 proposed budget. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

OTHER BUSINESS

Peacehealth Capital Funding Request:

Mr. Johnston presented a list of seven capital funding projects totaling \$655,000. Three of the projects listed exceeded 100k each and required District Board approval pursuant to the District's operating agreement with Peacehealth. A motion was made, seconded and unanimously carried to approve the capital funding request.

Peacehealth Quality Update:

Ms. Bette Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality and Safety report for the medical

center. She updated the Board on several metrics they use to track quality and safety. Overall, PHUGMC continues to make improvements.

Nominating Committee:

The Nominating Committee consisting of Andy Hunter, Bob Stanley and Ted Brockmann met on December 13th to discuss commissioners' roles for 2018. They made the following recommendation:

President:	Andy Hunter
Secretary:	Gary Kent
Finance:	Bob Stanley and Chuck Ruhl
Foundation:	Jeri Kaufman

The Board will vote on acceptance of this recommendation at next month's meeting.

Oath of Office:

November elections results certified that Commissioners Kaufman and Ruhl each won their respective positions on the Board. They were sworn in by Acting Board President Bob Stanley and their oaths of office were notarized by Ms. Voss.

Fitness Center Expansion/Marketing Update:

Mr. Pearson gave an update on the Fitness Center expansion. The project is almost complete and the District is pleased with the addition. New equipment has arrived and has been installed. Ms. Glunt updated the Board on the District's plans for promoting the new facility. An open house is scheduled for the first week of January with hopes of increasing membership.

ADJOURNMENT

The meeting adjourned at 9:13 a.m.








