

**BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 22, 2020**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the PeaceHealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Andy Hunter, Bob Stanley, Chuck Ruhl, and Jeri Kaufman,; Ted Brockmann, Superintendent/CFO; Erin Christensen, Office Coordinator; Jill Scott, Accountant; Suzanne Carr, Graphic Design; Andrew Tan, Assistant State Auditor; Kelly Kohnken, Assistant State Auditor; Deena Garza, Audit Manager; Bette Barlund, PHUGMC Quality Manager.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Ms. Kaufman

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the December 18th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #74133-74202; AHS accounts payable vouchers #31260-31261; payroll vouchers #DD4231-DD4300.

FINANCE

State Auditors Review:

The exit conference for the State's 2017 & 2018 financial audit included Andrew Tan, Kelly Kohnken, and Deena Garza from the State Auditor's Office. The SAO stated that overall the audit went well with only a few minor items of note and these items were addressed. The audit resulted in no findings for the District.

Foundation 2020 Budget Approval

Mr. Brockmann presented the 2020 operating budget for the Foundation of District 304 to the Board. A motion was made, seconded and unanimously carried to approve the resolution.

Policy #822 Credit Card Use

Mr. Brockmann requested that the Board approve a revision to the District 304 policy manual regarding updating the Credit Card Policy (#822) to include the total credit limits of each card. A motion was made, seconded and unanimously carried to approve the revision.

OTHER BUSINESS

**BOARD OF COMMISSIONERS
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JANUARY 22, 2020 CONT'D**

PeaceHealth Quality Update:

Ms. Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality and Safety report for the medical center. She updated the board on several metrics they use to track quality and safety. She noted that the STAR Rating for the hospital went from 4 stars to 3 stars and that PeaceHealth management and staff are working to move back to 4 STARS.

District Marketing Presentation

Ms. Carr reviewed the updates that have been made to District marketing campaigns in 2019. She explained how the new pillar structure has been implemented and how marketing efforts have shifted with this change. Ms. Carr demonstrated that the marketing efforts are to enhance recognition of the District's work within the community.

Comments

Mr. Ruhl requested an update regarding the process of hiring a new commissioner. Mr. Brockmann explained that there will be an ad in the Skagit Valley Herald, Concrete Herald, and goskagit.com starting on Sunday, January 26th. The Board will conduct interviews with potential candidates in open session at the February 26th Board Meeting. They will then go into executive session to review candidates and then possibly make a recommendation on the new commissioner.

ADJOURNMENT

The meeting adjourned at 9:16 a.m.







