

**BOARD OF COMMISSIONERS
REGULAR MEETING
JULY 22, 2020**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Andy Hunter, Chuck Ruhl, Bob Stanley, Tina Tate, and Jeri Kaufman; Ted Brockmann, Superintendent/CFO; Erin Christensen, Office Coordinator; Elizabeth Ruth, Program Coordinator; Chris Johnston, PH CAO; Rod Dalseg, PH Director of Professional Services; Bette Barlund, PHUGMC Quality Manager. This meeting was held via Zoom due to COVID-19 Stay at Home order.

CALL TO ORDER

The meeting was called to order at 8:03 a.m. by Ms. Kaufman.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the June 24th regular meeting; written report from the Superintendent/CFO; Resolution 2020-06 Surplus; District accounts payable vouchers #74592-74663; payroll vouchers #DD4693-DD4764; AHS accounts payable vouchers #31268-31268.

EXECUTIVE SESSION

The meeting went into Executive Session per RCW 42.30.110 (1)(i) at 8:04 a.m. It was anticipated that the session would last 20 minutes with no action to be taken. After the initial 20 minutes, Ms. Kaufman requested another 20 minutes for discussion. Ms. Christensen notified the Zoom waiting room (Ms. Ruth) that the session was running longer. Regular session resumed at 8:44 a.m. with no action taken. At this time those in attendance from PeaceHealth joined the meeting.

FINANCE

Finance Committee:

Mr. Brockmann presented the Finance Committee report for consideration. Mr. Brockmann reviewed the June 2020 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for May 2020. A motion was made, seconded, and unanimously carried to accept the Finance Committee report.

OTHER BUSINESS

**Policy 318 – Insurance Broker Engagement
Policy 325 – Deferred Compensation and Retirement
Fund Management**

Mr. Brockmann presented on two new policies for consideration, Insurance Broker Engagement and Deferred Compensation and Retirement Fund Management. A motion was made, seconded and unanimously approved to accept both policies under the same action.

**REGULAR MEETING CONT'D
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PeaceHealth Quality Update:

Ms. Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality and Safety report for the medical center. She updated the board on several metrics they use to track quality and safety. Peacehealth successfully completed a survey for CARF (Commission on Accreditation of Rehabilitation Facilities), a three-year accreditation.

Mr. Johnston gave a brief update on the COVID-19 and hospital services. He reported that service levels have returned to pre-COVID numbers, except for the Emergency Department.

ADJOURNMENT

The meeting adjourned at 9:34 a.m.









