

**BOARD OF COMMISSIONERS
REGULAR MEETING
JUNE 24, 2020**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Andy Hunter, Chuck Ruhl, Tina Tate, and Jeri Kaufman; Ted Brockmann, Superintendent/CFO; Erin Christensen, Office Coordinator; Chris Johnston, PH CAO; Rod Dalseg, PH Director of Professional Services. Commissioner Bob Stanley was absent from this meeting, his absence was excused. This meeting was held via Zoom due to COVID-19 Stay at Home order.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Kaufman.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the May 27th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #74524-74591; payroll vouchers #DD4625-DD4692; AHS accounts payable vouchers #31266-31267.

FINANCE

Finance Committee:

Mr. Brockmann presented the Finance Committee report for consideration. Mr. Brockmann reviewed the May 2020 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for April 2020. A motion was made, seconded, and unanimously carried to accept the Finance Committee report.

OTHER BUSINESS

COVID-19 Update/Response:

Mr. Brockmann informed the Board that the Safe Return to Work Plan for the District was implemented on June 22nd. The Fitness Center is tentatively scheduled to reopen on July 13th and Trek for Treasure is scheduled to begin on July 4th.

Because the District offices are re-opening over the coming weeks, Mr. Brockmann stated that it is no longer necessary for the District to compensate employees who are unable to work their full FTE due to COVID-19 related shutdown. Unworked time will be compensated per regular District policy. A motion was made, seconded and unanimously approved that as of July 13, 2020 the District will no longer compensate employees for hours not worked due to COVID-19 shutdown.

PeaceHealth Update:

Mr. Johnston reviewed PeaceHealth's FY20 3rd Quarter Financial and Statistical Report as well as the Board report through May. PeaceHealth has had a decline due to

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COVID-19 restrictions on services but is starting to see an increase in services. This increase is due to services opening back up as well as marketing campaigns by PeaceHealth.

Mr. Johnston explained that the annual Det Norske Veritas (DNV) survey went well and that all non-conformity from prior years had been corrected.

ADJOURNMENT

The meeting adjourned at 8:36 a.m.








