

**BOARD OF COMMISSIONERS
REGULAR MEETING
JANUARY 23, 2019**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the Peacehealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Mary Voss, Office Mgr/HR; Jill Scott, Accountant; Cynthia Glunt, Marketing; Danika Troupe and Elizabeth Ruth, Project Coordinators and Chris Johnston, PH CAO.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Kaufman.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the December 19th regular meeting; written report from the Superintendent/CFO; Investment resolution 2019-01; District accounts payable vouchers #73064 – 73135; AHS accounts payable vouchers #31237 - 31237; payroll vouchers #DD3338 – DD3407.

OTHER BUSINESS

District Policy Manual Update:

Mr. Brockmann stated that he and Ms. Voss reviewed the District's entire policy manual and made some minor updates. There was a brief discussion of the new "infant-at-work" policy that has been added. The new manuals will be distributed to employees the following week.

Community Health Outreach Program Update:

Elizabeth Ruth and Danika Troupe, both program coordinators with the District's Community Health Outreach Program, gave a presentation on the new Drug Free Communities grant being implemented in Sedro Woolley. This is a federally funded five year grant for \$625,000 focusing on professional development, environmental/policy strategies, and youth development opportunities.

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Resolution 2019-02:

This resolution per RCW 4.96.020 appoints agents for the District for receipt of claims for damages. Previously, the agents named were Ted Brockmann and Mary Voss. It has now been updated to include Jill Scott. A motion was made, seconded and unanimously carried to approve Resolution 2019-02.

EXECUTIVE SESSION

The Board went into Executive Session per RCW 42.300.100(g) at 8:30 a.m. for the following purpose: Superintendent evaluation. It was anticipated the session would last 10 minutes and no action was to be taken. The Board returned to Regular Session at 8:40 a.m.

ADJOURNMENT

The meeting adjourned at 8:41 a.m.










