

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
JUNE 26, 2019**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the PeaceHealth United General Medical Center.

**ATTENDANCE**

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Erin Christensen, Administrative Assistant; Lyndie Simmonds, Program Coordinator, CHOP.

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Ms. Kaufman.

**CONSENT AGENDA**

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the May 22<sup>nd</sup> regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #73492 - 73599; AHS accounts payable vouchers #31245 - 31246; payroll vouchers #DD3715 - DD3788.

**FINANCE**

**Finance Committee Report:**

Mr. Stanley presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the May 2019 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for April. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

**OTHER BUSINESS**

**District Training Center/Conference Room:**

Mr. Brockmann reviewed a conceptual drawing and financials for additional space to the District's administrative building for a training center / conference room as well as replacing the existing HVAC system and converting the current conference room to office spaces. The estimated cost for the training center is approximately 1.85 million dollars. Mr. Brockmann outlined the District's current and future space needs. Ms. Lyndie Simmonds,

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CHOP Program Coordinator, provided additional detail on the uses for a training center. Mr. Brockmann asked for approval to move forward with the next phase of the project – architectural drawings and project bids. A motion was made, seconded and unanimously carried to move forward with plans for a training center/conference room.

**ADJOURNMENT**

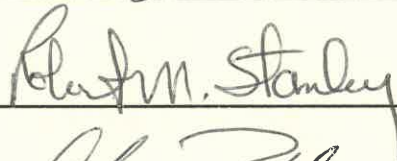
The meeting adjourned at 9:16 a.m.



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