

**BOARD OF COMMISSIONERS
REGULAR MEETING
NOVEMBER 20, 2019**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the PeaceHealth United General Medical Center.

ATTENDANCE

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Erin Christensen, Office Coordinator; Chris Johnston, PH CAO; Carol Hawk, Director, CHOP; Mary Voss, Human Resources.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Ms. Kaufman

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the October 23rd regular meeting; written report from the Superintendent/CFO; Investment resolution 2019-22, District accounts payable vouchers #73962-74059; AHS accounts payable vouchers #31254-31256; payroll vouchers #DD4077-DD4151.

OTHER BUSINESS

PeaceHealth Update:

Mr. Johnston reviewed Peacehealth's FY20 1st Quarter Financial and Statistical Report. Peacehealth continues to have a positive operating margin. He also mentioned that the Sedro-Woolley Clinic is now reaching its fiscal budget and is on par with the Burlington clinic.

Resolution 2019-23

This resolution established the District 304 Board of Commissioner meeting schedule for 2020. A motion was made, seconded and unanimously carried to approve this resolution.

Nominating Committee Update:

The Nominating Committee is tabling the discussion of commissioner roles for 2020 until after the result of the 2019 election is finalized.

Hospice Joint Venture Update:

Mr. Brockmann shared that he, Ms. Kaufman and Mr. Ruhl met with the leaders of Skagit Regional Hospital to discuss the future of Hospice. There will be a follow up meeting in December.

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Marketing Strategy for District Programs:
Ms. Hawk, Director of CHOP, outlined a proposed new marketing strategy for the District. She noted the necessity for this based on imbalances in the current structure of the District as well as confusion amongst the community with regards to what the District does. The proposed new structure would change from the 3 existing departments, CHOP, WIC, and Fitness Center to 6 pillar structure: Active Living, Community & Professional Trainings, Engaged Youth & Communities, Healthy Eating, Thriving Children and Families, and Stewarding Community Assets & Opportunities. After discussion, the consensus of the board members was that this was a positive step forward.

FINANCE

Finance Committee Report:
Mr. Stanley presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the October 2019 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for September 2019. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

EXECUTIVE SESSION

The meeting went into Executive Session per RCW 42.10.100(g) at 9:08 a.m. for the following purpose: Discuss the performance and employment agreement of the Superintendent. It was anticipated that the session would last 15 minutes with no action to be taken. Regular session resumed at 9:24 a.m. and no members of the public remained.

ADJOURNMENT

The meeting adjourned at 9:25 a.m.









