

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
OCTOBER 23, 2019**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held at the PeaceHealth United General Medical Center.

**ATTENDANCE**

Present were: Commissioners Andy Hunter, Bob Stanley, Jeri Kaufman, Chuck Ruhl and Gary Kent; Ted Brockmann, Superintendent/CFO; Erin Christensen, Office Coordinator; Chris Johnston, PH CAO; Betty Barlund, PHUGMC Quality Manager; Carol Hawk, Director, CHOP; Beth Ruth, Program Coordinator, CHOP.

**CALL TO ORDER**

The meeting was called to order at 8:01 a.m. by Ms. Kaufman

**CONSENT AGENDA**

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the September 25<sup>th</sup> regular meeting; written report from the Superintendent/CFO; Resolution 2019-16 Surplus, District accounts payable vouchers #73869-73961; AHS accounts payable vouchers #31252-31253; payroll vouchers #DD4009-DD4076.

**OTHER BUSINESS**

**PeaceHealth Quality Update:**

Ms. Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality and Safety report for the medical center. She updated the board on several metrics they use to track quality and safety. Ms. Barlund explained the recent increase in Sepsis mortality, even though the overall mortality rate is low. There is a new code at use at the hospital – Code Sepsis, this will be used instead of Code Blue to encourage the use of the Sepsis Bundle more quickly. The commissioners asked about the possibility of doing the surveys upon discharge of the hospital, in order to get a larger response. Ms. Barlund explained that there are complications with this as the staff cannot be seen as influencing the results. She is going to continue to look at the possibility of sending out surveys sooner and the option of a digital survey.

**Burlington Initiative Update:**

Ms. Ruth outlined the work she has been doing with the Burlington Healthy Community Coalition. She explained that this has been an initiative-based process using both qualitative and quantitative data.

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Based on this data, the Coalition has narrowed down three main priorities: mental health, violence & abuse, and vaping.

**Proposed 2020 Board Meeting Dates:**

Mr. Brockmann reviewed the proposed 2020 Board meeting dates. As there were no objections, the resolution will be brought forth at the November 20<sup>th</sup> meeting.

**Resolution 2019-17 District Holidays:**

Mr. Brockmann reviewed the proposed 2020 District Holidays. As there were no objections, a motion was made, seconded and unanimously carried to approve this resolution.

**Resolution 2019-20 MRSC Small Works Roster:**

Mr. Brockman discussed the implementation of the Small Works Roster for 2020. As there were no objections, a motion was made, seconded and unanimously carried to approve this resolution.

**Appointment Nominating Committee:**

A committee consisting of Ted Brockmann, Andy Hunter and Jeri Kaufman will meet to discuss ongoing nominations.

**Hospice Joint Venture Update:**

A committee consisting of Ted Brockmann, Chuck Ruhl, and Jeri Kaufman will meet with members of the Hospice Board regarding the future of Hospice.

**Hospice Lease Agreement:**

Mr. Brockmann requested approval from the Board to approve continuation of the current lease agreement for an additional five years. As there were no objections, a motion was made, seconded and unanimously carried to approve this resolution.

**Finance Committee Report:**

Mr. Stanley presented the Finance Committee report for consideration and deferred to Mr. Brockmann for detail. Mr. Brockmann reviewed the September 2019 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for August 2019. A motion was made, seconded and unanimously carried to accept the Finance Committee report.

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**Resolution 2019-18:**

The resolution was to adopt budget and tax levies for 2020 and was to approve the limit factor for property tax levy. A motion was made, seconded and unanimously carried to approve this resolution.

**Resolution 2019-19**

This resolution was to approve the dollar amount and percentage increase in the regular property tax levy. A motion was made, seconded and unanimously carried to approve this resolution.

**ADJOURNMENT**

The meeting adjourned at 9:14 a.m.



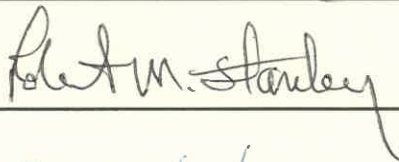
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