

**BOARD OF COMMISSIONERS
REGULAR MEETING
February 24, 2021**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Tina Tate, Andy Hunter, Bob Stanley, and Jeri Kaufman; Ted Brockmann, Superintendent/CFO; Carol Hawk, COO; Drew Hill, Accountant; Elizabeth Ruth, Program Coordinator; Chris Johnston, PH CAO; Bette Barlund, PHUGMC Quality Manager. This meeting was held via Zoom due to COVID-19 Stay at Home order.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Tate.

PUBLIC COMMENT

No one spoke during public comment.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the January 27th regular meeting; written report from the Superintendent/CFO; Resolution 2021-01 Surplus; District accounts payable vouchers #75080-75140; payroll vouchers #DD5217-DD5277.

OTHER BUSINESS

The Landing Update

Ms. Hawk and Ms. Ruth gave an update on the status of The Landing and the need for child bereavement counselling within the community. To better meet these needs, it was requested that The Landing be transitioned from the Foundation of District 304 and be brought under United General District 304. A motion was made, seconded and unanimously carried to approve the transition.

Policy 855 Sub-Recipient Monitoring

Ms. Hawk presented a new policy outlining the District's subrecipient monitoring process. A motion was made, seconded and unanimously carried to accept the policy.

Peacehealth Quality Update

Ms. Barlund, PHUGMC Quality Manager, reviewed the quarterly Quality and Safety report for the medical center. She updated the board on several metrics they use to track quality and safety.

FINANCE

Finance Committee

Mr. Brockmann presented the Finance Committee report for consideration. Mr. Brockmann reviewed the December 2020 and January 2021 income statements and balance sheets for the District. He also reviewed The Hospice of the Northwest financials for December 2020. A motion was made, seconded, and unanimously carried to accept the Finance Committee report.

**REGULAR MEETING
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ADJOURNMENT

The meeting adjourned at 8:48 a.m.










