

**BOARD OF COMMISSIONERS
REGULAR MEETING
April 28, 2021**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Tina Tate, Andy Hunter, Bob Stanley, and Jeri Kaufman; Ted Brockmann, Superintendent/CFO; Carol Hawk, COO; Lyndie Simmonds, Pillar Supervisor; Drew Hill, Lead Accountant; Heather Holmes, Office Coordinator; Chris Johnston, PH CAO; Rodney Dalseg, PH Director of Professional Services; Vincent Stevens, CN Shareholder; Kelly Rancourt, CN Principal. This meeting was held via Zoom due to COVID-19 Stay at Home order.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Tate.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the March 24th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #75202-75269; payroll vouchers #DD5344-DD5415; AHS accounts payable vouchers #31276-31277.

FINANCE

Clark Nuber Audit Presentation

Mr. Vincent Stevens and Ms. Kelly Rancourt from Clark Nuber reviewed the 2020 audit of the District Financials. The audit review also required a Federal Single Audit as the District exceeded \$750,000 in federal grant funding in 2020. Mr. Stevens and Ms. Rancourt praised Mr. Brockmann and his staff for their quality work and thanked the District for choosing to work with Clark Nuber.

Finance Committee

Mr. Brockmann presented the Finance Committee report for consideration. Mr. Brockmann reviewed the March 2021 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for February 2021. A motion was made, seconded, and unanimously carried to accept the Finance Committee report.

OTHER BUSINESS

Operations Update

Ms. Hawk presented an update and reviewed the current status of District operations, including potential new grants and four new Americorp positions.

Thriving Children and Families Update

Ms. Simmonds presented an overview of the Thriving Children and Families Pillar and the various programs and partnerships in which the District is involved.

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Potential Sale of Pavilion

Mr. Johnson and Mr. Brockmann presented the potential sale of Pavilion Unit 2 to PeaceHealth. A motion was made, seconded, and unanimously carried to refuse Right of First Offer to Purchase Pavilion-Unit 2, with the stipulation that if PeaceHealth does not purchase of Pavilion Unit 2, the District retracts on the refusal.

PeaceHealth Update

Mr. Johnston gave an update on the status of the hospital financials and services.

ADJOURNMENT

The meeting adjourned at 9:33 a.m.










