



Building Healthier  
*Communities*

2031C Hospital Drive  
Sedro Woolley, WA 98284

**CHILDCARE ASSISTANT**

**Exempt Classification: Non-Exempt**

**Pay Rate: \$15.00 per hour**

**FTE: 0.00 (on-call)**

**Reports to: Chief Operating Officer**

**Posted: July 8, 2021**

**Closes: Open until filled**

United General District 304 (District 304) is a public hospital district in Skagit County, Washington with a goal of building healthier communities across six pillars of health and wellbeing: Active Living, Community & Professional Education, Engaged Youth & Communities, Healthy Eating, Thriving Children & Families, and Stewarding Assets & Opportunities. Located in scenic Sedro-Woolley, the gateway to the North Cascades, District 304 is a dynamic organization with an extensive history of connecting people and communities with best-practice health promotion and prevention programming. Our programs and staff seek to uphold our core values of compassion, collaboration, innovation, equity, and excellence. Learn more about how we are building healthier communities at [www.UnitedGeneral.org](http://www.UnitedGeneral.org).

**Job Overview:**

Provide on-site childcare in support of various family programs conducted by United General District 304 facilitators. Program location will be primarily in Concrete or Sedro Woolley.

**Responsibilities and Duties:**

- Provide direct supervision of children between 6 months to 10 years old.
- Provide and assist children with safe and age appropriate activities.
- Prepare classroom and snacks prior to arrival of children.
- Possess a calm and professional demeanor when working in a high energy environment.
- Other duties as assigned.

**Qualifications:**

- High School Diploma or GED required
- Current First Aid/CPR with infant endorsement
- Six months professional experience working with children between 6 months to 10 years old (nanny, childcare center, preschool) preferred
- Successfully pass a Washington State Patrol Background Screening (or similar agency)

**Work Conditions:**

- General office environment, school settings and community functions.
- Late afternoon/early evenings are required

**Required Physical Abilities:**

- Must be physically able to sit for extended periods of time, up to 8 hours per day.
- Must be able to reach, push and pull with arms and hands.
- May be required to lift up to 25 pounds on occasion.

Please visit our website [www.unitedgeneral.org](http://www.unitedgeneral.org) for a general application form. You can locate the form by clicking on the “Join Our Team” link under the “Contact Us” tab on our main webpage. Return your application to the following:

Email: [hr@unitedgeneral.org](mailto:hr@unitedgeneral.org)

We look forward to hearing from you!

*The above statements are intended to describe the general nature and level of work being performed by persons assigned to this position. They are not intended to be an exhaustive list of all associated responsibilities, skills, efforts, or working conditions. United General District 304, reserves the right to change, amend, add, delete, and otherwise assign any and all duties, responsibilities, and position titles as it deems necessary to meet the needs of the business.*