

**BOARD OF COMMISSIONERS
REGULAR MEETING
DECEMBER 16, 2020**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Tina Tate, Andy Hunter, Bob Stanley, and Jeri Kaufman; Ted Brockmann, Superintendent/CFO; Mary Voss, Human Resources Manager; Drew Hill, Accountant; Rodney Dalseg, PH Director of Professional Services. This meeting was held via Zoom due to COVID-19 Stay at Home order.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Kaufman.

PUBLIC COMMENT

Several members of the community voiced concerns over the potential sale of Hospice of the Northwest.

CONSENT AGENDA

A motion was made, seconded and unanimously carried to approve the "consent" agenda, including the minutes of the November 18th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #74967-75018; payroll vouchers #DD5069-DD5128; AHS accounts payable vouchers #31274-31274.

EXECUTIVE SESSION

The meeting went into Executive Session per RCW 42.30.110 (1)(i) at 8:22 a.m. It was anticipated that the session would last 15 minutes with no action to be taken. Regular session resumed at 8:40 and members of the public rejoined the meeting.

OTHER BUSINESS

Resolution 2020-16 2021 Sole Source Determination

Mr. Brockmann presented the Board with a list of vendors that have been deemed sole source by Mr. Brockmann and the Procurement Agent for the District. Mr. Brockmann requested that the Board approve the resolution. A motion was made, seconded and unanimously carried to accept the Sole Source Determination list.

COVID-19 Update/Response

Mr. Brockmann gave an update on the District's response to the COVID-19 pandemic. The Fitness Center and Yoga will continue to stay closed as part of Governor Inslee's statewide restrictions. All district employees who can work from home, will be doing so.

Since not all Fitness Center and Yoga employees will be able to work their full scheduled FTE from home, Mr. Brockmann requested that the Board approve that all staff who are not able to work their scheduled FTE will be paid up to 75% of their FTE from December 21st through February 7th. Mr. Brockmann will again review the work plan at the next month's board meeting to determine if further action needs to be taken. A motion was made, seconded and unanimously approved.

**REGULAR MEETING
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FINANCE

Peacehealth Quality Update

Mr. Dalseg gave an update on the COVID-19 vaccines and hospital services.

Finance Committee

Mr. Brockmann presented the Finance Committee report for consideration. Mr. Brockmann reviewed the November 2020 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for October 2020. A motion was made, seconded, and unanimously carried to accept the Finance Committee report.

Resolution 2020-17 to Amend 2021 Operating Budget

Mr. Brockmann presented the amended 2021 operating budget to the Board. A motion was made, seconded and unanimously carried to approve the resolution.

2021 Capital Budget

Mr. Brockmann presented the 2021 Capital Budget to the Board. A motion was made, seconded and unanimously carried to approve the budget.

EXECUTIVE SESSION

The meeting went into Executive Session per RCW 42.30.110 (g) at 9:17 a.m. It was anticipated that the session would last 15 minutes with no action to be taken. Regular session resumed at 9:31 and no members of the public remained.

ADJOURNMENT

The meeting adjourned at 9:32 a.m.










