

**BOARD OF COMMISSIONERS
REGULAR MEETING
October 27, 2021**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Wellness Center.

ATTENDANCE

Present were: Commissioners Chuck Ruhl, Tina Tate, Jeri Kaufman, Andy Hunter and Bob Stanley; Ted Brockmann, Superintendent/CFO, Carol Hawk, Chief Operating Officer, Chris Johnston, PH Chief Administrative Officer, Kristy Southard, Senior Administrative Assistant.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Tate.

PUBLIC COMMENT

Public comment was made by Debra Lancaster. She shared with the Board information about the Help Me Grow program and the benefits to the community. She also updated the Board on strategies to expand community outreach.

CONSENT AGENDA

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the September 22, 2021 regular meeting; written report from the Superintendent/CFO; Resolution 2021-14 Investments, District accounts payable vouchers #75618-75689; payroll vouchers #DD5848-DD5926.

FINANCE

Resolution 2021-15 Approve Dollar Amount and Percentage Increase in Regular Property Tax Levy:

This resolution was to adopt budget and tax levies for 2022 and was to approve the limit factor for property tax levy. A motion was made, seconded, and unanimously carried to approve this resolution.

Resolution 2021-16 Approve Dollar Amount and Percentage Increase in Regular Property Tax Levy:

This resolution was to approve the dollar amount and percentage increase in regular property tax levy. A motion was made, seconded, and unanimously carried to approve this resolution.

Resolution 2021-17 Petty Cash:

This resolution authorized an additional petty cash drawer at the Fitness Center in the amount of \$100. A motion was made, seconded, and unanimously carried to approve this resolution.

Modern Office Transition:

Ms. Hawk presented the board with an overview and budgetary considerations of the District's information technology transition to the Modern Office. A motion was made, seconded, and unanimously carried to approve up to \$70,000 for the Modern Office Transition.

Three Year Capital Plan:

Mr. Brockmann reviewed the 3 Year Capital Plan to the commissioners that he, Ms. Hawk and Ms. Voss had developed. Once final project estimates are completed, Mr. Brockmann will return to the Board and seek their recommendation. No action is required at this time.

Finance Committee:

Ms. Kaufman presented the Finance Committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the September 2021 income statement and balance sheet for the District. He also reviewed the Hospice of the Northwest financials for August 2021. A motion was made, seconded and unanimously carried to approve the Finance Committee report.

OTHER BUSINESS

Resolution 2021-18 Retirement and Deferred Compensation Plan Member Update:

This resolution updates the members of the Administrative Committee for the District's Retirement Plan and updates the Trustees for the District's Deferred Compensation Plan. This resolution appoints Mr. Brockmann, Ms. Hawk and Ms. Voss to the aforementioned positions. A motion was made, seconded, and unanimously carried to approve this resolution.

Resolution 2021-19 Holidays:

Mr. Brockmann reviewed the proposed District holidays for 2022. A motion was made, seconded, and unanimously carried to approve this resolution.

Proposed 2022 Board Meeting Dates:

Mr. Brockmann reviewed the proposed District Board of Commissioner meeting dates for 2022. As there were no objections, a resolution will be brought forth at the November Board meeting.

Appoint Nominating Committee:

A committee consisting of Tina Tate, Jeri Kaufman and Ted Brockmann will meet to discuss nominations for next year's Board officers.

PeaceHealth Update

Mr. Johnston, PH Chief Administrative Officer, gave an update on PeaceHealth financials and hospital services. Year to date financial numbers for Peace Health are strong.

ADJOURNMENT

The meeting adjourned at 8:45 a.m.








