

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
November 17, 2021**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Wellness Center.

**ATTENDANCE**

Present were: Commissioners Chuck Ruhl, Jeri Kaufman, Andy Hunter and Bob Stanley; Ted Brockmann, Superintendent/CFO, Mary Voss, Human Resource Manager, Bob Laws, Executive Director Hospice of the Northwest, Chris Johnston, PH Chief Administrative Officer, Bette Barlund, PH Quality Program Lead, Kristy Southard, Senior Administrative Assistant. Commissioner Tina Tate's absence was excused.

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Mr. Ruhl.

**PUBLIC COMMENT**

Public comment was made by Debra Lancaster. She provided positive personal feedback and thanks to the Board of Commissioners.

**CONSENT AGENDA**

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the October 27, 2021 regular meeting; written report from the Superintendent/CFO; Resolution 2021-21 Investment, District accounts payable vouchers #75690-75766; payroll vouchers #DD5927-DD6012.

**OTHER BUSINESS**

**Hospice of the Northwest Update**

Mr. Laws presented the Strategic Plan for 2022 for Hospice of the Northwest. Key areas covered were short- and long-term Strategic goals, market growth, implementation of EDI Plan, and community based palliative care.

**FINANCE**

**Finance Committee Report:**

Ms. Kaufman presented the Finance Committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the October 2021 income statement and balance sheet for the District. He also reviewed the Hospice of the Northwest financials for September 2021. A motion was made, seconded and unanimously carried to approve the Finance Committee report.

**Resolution 2021-22 to Amend Approval of Dollar Amount and Percentage Increase in Regular Property Tax Levy:**

This resolution amended the dollar amount and percentage increase in regular property tax levy to include the additional banked capacity available to the District. A motion was made, seconded, and unanimously carried to approve the resolution.

