



Building Healthier
Communities

2031C Hospital Drive
Sedro Woolley, WA 98284

Are you looking for a position that makes a difference in the community? We are looking for a passionate and motivated individual to fill the role of **Fitness Assistant** in our Fitness Center. The United Fitness Center has been providing safe, personalized, and effective exercise instruction for people in our community for over two decades. Our Fitness Center employees directly support our goal of providing continuous prevention and wellness programming to meet needs in Skagit County and beyond.

United General District 304 is committed to improving the health and quality of life for the residents of the communities we serve. We focus our work along six pillars of wellbeing: Active Living, Community Professional Education, Engaged Youth & Communities, Healthy Eating, Thriving Children & Families, and Stewarding Assets and Opportunities. Our programs, staff, and volunteers seek to uphold our core values of **compassion, collaboration, innovation, equity, and excellence**. Learn more about how we are building healthier communities at www.UnitedGeneral.org.

FITNESS ASSISTANT

Exempt Classification: Non-Exempt

Wage: \$16.50 – 19.50/hr DOE

FTE: 0.00 - Saturday day shift plus on-call coverage

Reports to: Active Living Manager

Posted: 04/08/2022

Posting Closes: Open until filled

Job Overview:

The role of the Fitness Assistant is to provide support and assistance for all members utilizing the fitness facility by providing a safe, supportive, clean and friendly environment. The Fitness Assistant will be required to work Saturday day shifts and be available during daytime hours for occasional fill-in during the regular work week.

Responsibilities and Duties:

- Assist with new member orientation
- Perform clerical functions that may include processing new member paperwork, collecting monthly membership dues, and tracking and ordering supplies
- Assist members in proper use of the exercise equipment
- Assist in program fundraising
- Perform regular facility and equipment cleaning tasks
- Perform other job-related duties as assigned

Qualifications:

- High School diploma or GED – required
- Current CPR/AED – required within 30 days of employment date
- Must have excellent interpersonal and customer service skills
- Ability to maintain productive and calm demeanor in a busy environment
- Must be highly motivated and self-directed
- Must possess computer skills using Microsoft Office, fitness software and/or database and report generation.

Work Conditions:

- Busy gym environment with medium to high traffic volume
- Will be working with fitness equipment

Required Physical Abilities:

- Must be physically fit and able to demonstrate proper use of gym equipment

We offer competitive compensation, sick leave, employee assistance program (EAP) and free membership to our fitness center.

TO APPLY:

Please visit our website www.unitedgeneral.org for a general application form. You can locate the form by clicking on the “Join Our Team” link under the “Contact Us” tab on our main webpage. Return your application to the following:

Email: hr@unitedgeneral.org

We look forward to hearing from you!

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this position. They are not intended to be an exhaustive list of all associated responsibilities, skills, efforts, or working conditions. United General District 304, reserves the right to change, amend, add, delete, and otherwise assign any and all duties, responsibilities, and position titles as it deems necessary to meet the needs of the business.