

**BOARD OF COMMISSIONERS
REGULAR MEETING
July 27, 2022**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the District Administrative Conference Room.

ATTENDANCE

Present were: Commissioners Tina Tate, Chuck Ruhl, Jeri Kaufman and Greg Thrumer (remote); Ted Brockmann, Superintendent/CFO, Carol Hawk, COO, Mark Pearson, Active Living Manager, Chris Johnston, PH Chief Administrative Officer and Jim Gryte, PH Quality Director (remote). Commissioner Bob Stanley's absence was excused.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Ms. Tate.

PUBLIC COMMENT

There was a brief public comment by Wende Dolstads thanking the District for notifying her of the meeting location room change.

CONSENT AGENDA

Consent Agenda:

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the June 15th regular meeting; written report from the Superintendent/CFO; Surplus Resolution 2022-10; District accounts payable vouchers #76258-76322; payroll vouchers #DD6620-DD6693; AHS accounts payable vouchers #31295-31295.

FINANCE

Finance Committee Report:

Mr. Brockmann reviewed the Finance Committee Report. A motion was made, seconded, and unanimously carried to approve Finance Committee Report.

Overview of June 2022 District financials were presented by Mr. Brockmann. Hospice of the Northwest Financials were reviewed for May 2022.

Architectural and Engineering Contracts:

Mr. Brockmann reviewed the A&E contract with Carletti Architects, P.S. for the 2136 project. Mr. Brockmann stated the A&E cost for construction plans, design, administration and subcontractor review is estimated at \$68,000. Mr. Brockmann informed the Commissioners he will return to the Board at a later date when total estimated project costs are available for review. A motion was made, seconded, and unanimously carried to approve the agreement.

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Mr. Brockmann reviewed the A&E contract with Carletti Architects, P.S. for the 2031 project. Mr. Brockmann stated the A&E cost for construction plans, design, administration and subcontractor review is estimated at \$242,000. Mr. Brockmann informed the Commissioners he will return to the Board at a later date when total estimated project costs are available for review. A motion was made, seconded, and unanimously carried to approve the agreement.

OTHER BUSINESS

Building Signage Update:

Mr. Brockmann informed the Commissioners the District would like to rename the Wellness Center and The Landing buildings. The proposed name for the Wellness Center is suggested to be changed to Cedarwood Center and The Landing changed to Heartwood House. Mr. Brockmann also reviewed the design for the new signage. The Commissioners expressed support for the new signage and building names.

Pillar Update-Active Living:

Mr. Pearson gave an overview of the programs under the Active Living Pillar: Fitness Center, Yoga, Trek for Treasure, Skagit Nature Rx and Skagit Trail Builders. Mr. Pearson stated that these programs are beginning to rebound from the pandemic. They are growing steadily and are making a difference in people leading healthier lifestyles.

PeaceHealth Quality Update:

Mr. Gryte, Peacehealth Quality Director, reviewed the FY 2022 annual quality report for PeaceHealth United General Medical Center.

ADJOURNMENT

The meeting adjourned at 8:48 a.m.









