



Building Healthier
Communities

2031C Hospital Drive
Sedro Woolley, WA 98284

VIV Youth Advisor

Pay Rate: \$22.00 per hour

Exempt Classification: Non-Exempt

FTE: 0.00
(approx. 2 hours per week during school year)

Reports to: Pillar Supervisor

Posted: 08/08/22

Posting Closes: Open until filled

Are you looking for a position that makes a difference in the community? Do you enjoy working with teens? We currently have an opportunity for a **Varsity in Volunteerism Youth Advisor** to work with students at La Conner High School. This position directly supports our goal of providing continuous prevention and wellness programming to meet needs in Skagit County and beyond.

United General District 304 is committed to improving the health and quality of life for the residents of the communities we serve. We focus our work along six pillars of wellbeing: **Active Living, Community Professional Education, Engaged Youth & Communities, Healthy Eating, Thriving Children & Families, and Stewarding Assets and Opportunities**. Our programs, staff, and volunteers seek to uphold our core values of compassion, collaboration, innovation, equity, and excellence. Learn more about how we are building healthier communities at www.UnitedGeneral.org.

Job Overview:

Serve as the school-based advisor of student volunteers participating in the Youth United Varsity in Volunteerism (VIV) program. This is approximately a 2 hour a week commitment during the school year.

Responsibilities and Duties:

- Coordinate and monitor records of student volunteer hours and sites, trainings attended, and presentations given
- Organize and run regular monthly club meetings
- Share information about the program with school-based staff to recruit student participation
- Participate in planning meetings, reporting and evaluation processes
- Assist coordination of the end of year ceremony for students, parents and community partners
- Other duties as assigned.

Qualifications:

- High School Diploma or GED required
- Two years or more of coaching/advising experience preferred
- Certificated teacher, school district employed or otherwise preferred
- Demonstrated interest in co-curricular student activities
- Demonstrated knowledge and skills of student advisement and program implementation
- Ability to effectively communicate with community partners, students, parents and staff
- Ability to comply with all policies, rules, and procedures for activity
- Desired personal characteristics include flexibility, commitment to accomplishment, and enthusiasm for assignment
- Successfully pass a Washington State Patrol Background Screening (or similar agency)
- Valid Washington State Driver's License

Work Conditions:

- General office environment, school settings and community functions.

Required Physical Abilities:

- Must be physically able to sit for extended periods of time, up to 8 hours per day.
- Must be able to reach, push and pull with arms and hands.
- May be required to lift up to 25 pounds on occasion.

This position is contingent upon grant funding.

TO APPLY:

Please visit our website www.unitedgeneral.org for a general application form. You can locate the form by clicking on the "Employment Opportunities" link under the "About District 304" tab on our main webpage. Return your application along with resume to the following:

Email: hr@unitedgeneral.org

We look forward to hearing from you!

The above statements are intended to describe the general nature and level of work being performed by persons assigned to this position. They are not intended to be an exhaustive list of all associated responsibilities, skills, efforts, or working conditions. United General District 304, reserves the right to change, amend, add, delete, and otherwise assign any and all duties, responsibilities, and position titles as it deems necessary to meet the needs of the business.