

**BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 24, 2022**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the United General District Conference Room.

ATTENDANCE

Present were: Commissioners Tina Tate, Chuck Ruhl, Jeri Kaufman, Greg Thrumer, and Bob Stanley; Ted Brockmann, Superintendent/CFO; Rachel Muia, Healthy Eating Supervisor; Aide Guevara, Lead Program Assistant; and Jim Gryte, Peacehealth Quality Director. Chris Johnston, Peacehealth Chief Administrative Officer arrived at 8:35 a.m.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Tate.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda:

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the July 27th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #76323 - 76405; payroll vouchers #DD6694 - DD6764.

FINANCE

Finance Committee Report:

Mr. Brockmann presented the Finance Committee Report for consideration. Mr. Brockmann reviewed the July 2022 income statement and balance sheet for the District. He also reviewed The Hospice of the Northwest financials for June 2022. A motion was made, seconded, and unanimously carried to approve the Finance Committee Report.

Policy 822 Credit Card Use Update & Policy 845 Procurement and Accounts Payable:

Mr. Brockmann reviewed the new credit card process with board members. Staff will be issued their own card to make purchases with approval from Supervising staff. The main policy changes included increasing the aggregate monthly credit card limit to \$100,000 and updating the management limits of authority. A motion was made, seconded, and unanimously carried to approve updates to Policy 822 Credit Card Use and Policy 845 Procurement and Accounts Payable.

OTHER BUSINESS

Pillar Update - Healthy Eating:

Rachel Muia, Healthy Eating pillar supervisor, presented an overview of some of the programs within her pillar: FVRx, SNAP-ED, Basic Food and Farm to School. Ms. Muia walked the board through a timeline of how the Farm to School Program in Concrete started and how much it has grown since 2012. Mrs. Muia also introduced Vanessa Aiken, a student from the Farm to School

**BOARD OF COMMISSIONERS
REGULAR MEETING CONT'D
AUGUST 24, 2022**

OTHER BUSINESS CONT'D

program to talk about her experience and how much she benefitted from it.

PeaceHealth Quality Update:

Mr. Johnston, PeaceHealth Chief Administrative Officer had no update until next scheduled board meeting.

ADJOURNMENT

The meeting adjourned at 8:51 a.m.










