

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
November 16, 2022**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Cedarwood Center.

**ATTENDANCE**

Present were Commissioners Tina Tate, Chuck Ruhl, Jeri Kaufman, Greg Thramer, and Bob Stanley; Ted Brockmann, Superintendent/CFO; Carol Hawk, Chief Operating Officer; Mary Voss, Human Resource Mgr.; Aide Guevara, Lead Program Assistant; Crystal Espinoza, Peacehealth Quality Program Lead and Chris Johnston, PeaceHealth Chief Administrative Officer

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Ms. Tate.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Consent Agenda:**

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the October 26th regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #76553 - 76633; payroll vouchers #DD6905 – DD6991.

**FINANCE**

**Finance Committee Report:**

Mr. Stanley presented the Finance Committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the October 2022 District Financials. He also reviewed the Hospice of the Northwest financials for September 2022. A motion was made, seconded, and unanimously carried out to approve Finance Committee Report.

**Review 2023 Amended Operating Budget**

Mr. Brockmann reviewed the proposed amendment to the 2023 operating budget. There are a few outstanding items, therefore, a final amended operating budget will be brought forth at the December meeting.

**OTHER BUSINESS**

**Nominating Committee Report**

Recommendations were presented by the Board Nominating Committee. A motion was made, seconded, and unanimously carried out to approve the following appointments:

District Board Officers:           President/Chair – Chuck Ruhl  
  Secretary – Greg Thramer

District Finance Committee: Tina Tate  
  Jeri Kaufman

District Foundation Board:   Bob Stanley

**BOARD OF COMMISSIONERS  
REGULAR MEETING CONT'D  
November 16, 2022**

**Proposed Board Meeting Dates**

Mr. Brockmann reviewed the proposed 2023 Board of Commissioners meeting schedule. No changes were made to the schedule and a resolution will be brought forth at the December 21 Board meeting for approval.

**District Program Update:**

Carol Hawk, Chief Operating Officer, recapped District pillar highlights for the month of October.

**PeaceHealth Quality Update:**

Crystal Espinoza, Quality Program Lead, presented a report on PeaceHealth quality data for the month of October.

Mr. Stanley excused himself from the meeting after Ms. Espinoza's presentation due to a previous commitment.

**EXECUTIVE SESSION**

**Superintendent Evaluation and Employment Agreement per RCW 42.30.110**

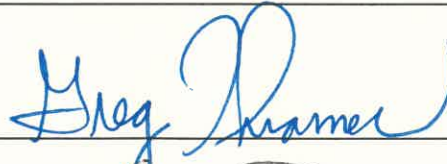
The Board went into Executive Session at 9:10 a.m. per RCW 42.30.110 (g) to discuss the performance and employment agreement of the Superintendent/CFO. It was anticipated that the session would last 10 minutes with no action to be taken. Regular session resumed at 9:19 a.m. and no members of the public remained.

**ADJOURNMENT**

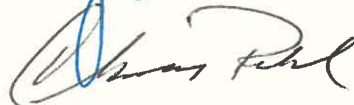
The meeting adjourned at 9:20 a.m.



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