

**BOARD OF COMMISSIONERS
REGULAR MEETING
April 19, 2023**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Cedarwood Center.

ATTENDANCE

Present were Commissioners: Chuck Ruhl, Jeri Kaufman, Greg Thramer, Tina Tate, and Bob Stanley; Ted Brockmann, Superintendent/CFO; Carol Hawk Chief Operating Officer; Vanessa Roldan, Senior Administrative Assistant; Chris Johnston, PeaceHealth Chief Administrative Officer; Crystal Espinoza, PeaceHealth Quality Program Lead; Bob Laws, Hospice of the Northwest; Lauren Hausner, CPA Senior Clark Nuber; Kelly Rancourt, CPA Principal Clark Nuber. Note: Ms. Hausner & Rancourt were excused at 8:20 a.m., Mr. Laws & Ms. Kaufman were excused at 9:05 a.m., Ms. Tate was excused at 9:12a.m.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Ruhl.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda:

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the March 21st special meeting, and March 22nd regular meeting; written report from the Superintendent/CFO; Resolution 2023-04 – approving and ratifying investment of Hospital District funds by agent and Resolution 2023-05 Removal of equipment from fixed asset listing; District accounts payable vouchers #76933 - 77010; payroll vouchers #DD7321– DD7405; AHS accounts payable voucher #31300.

FINANCE

Clark Nuber Audit Presentation:

Ms. Lauren Hausner from Clark Number reviewed the 2022 fiscal year for the District Foundation. Ms. Hausner stated there were no findings and praised Mr. Brockmann and the Senior Accountants for their quality work.

Finance Committee Report:

Ms. Kaufman presented the Finance Committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the March 2023 income statement and balance sheet for the District. He also reviewed Hospice of the Northwest financial statements for February 2023. A motion was made, seconded, and unanimously carried to approve the Finance Committee Report.

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Hospice of the Northwest Update:

Mr. Laws presented 2022 annual report. Information covered included: Highlights and accomplishments, External Environment Impacting Hospices 2022, Patient Demographics, Referrals, Clinical Service – Patient Visits, Volunteers, Staff, Counseling and Integrative Therapies, Nursing, Medical, Ethics Committee, Marketing & Communications, Compliance, Incident Reporting – Safety Events & Complaints, Incident Reporting – Safety Events & Complaints, Performance Improvement Projects, Committees, Infection Control – Public Health Emergency, Financial.

Peace Health Quality Update:

Ms. Espinoza presented the Quality Report for Peace Health. Information covered included FY 2023 DNV Regulatory Survey Findings, Clinical Excellence Dashboard March 2023, Overall Mortality, Supplemental Dashboard, Hand Hygiene Measure Detail, Performance indicators (Sepsis), Weekly Safety Report.

ADJOURNMENT

The meeting adjourned at 9:26 a.m.








