

**BOARD OF COMMISSIONERS
REGULAR MEETING
March 22, 2023**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Cedarwood Center.

ATTENDANCE

Present were Commissioners: Chuck Ruhl, Jeri Kaufman, Greg Thramer, Tina Tate, and Bob Stanley; Ted Brockmann, Superintendent/CFO; Carol Hawk Chief Operating Officer, Vanessa Roldan, Senior Administrative Assistant, Chris Johnston, PeaceHealth Chief Administrative Officer. Note: Mr. Stanley was excused at 8:30 a.m.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Ruhl.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda:

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the February 22nd regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #76860 - 76932; payroll vouchers #DD7230 – DD7320; AHS accounts payable vouchers #31299.

FINANCE

Finance Committee Report:

Ms. Kaufman presented the Finance Committee report and deferred to Mr. Brockmann. Mr. Brockmann reviewed the February 2023 income statement and balance sheet for the District. He also reviewed Hospice of the Northwest and Affiliated Health Services financial statements for January 2023. A motion was made, seconded, and unanimously carried out to approve the Finance Committee Report.

OTHER BUSINESS

DNR Trust Lands/Timber Tax Litigation:

Mr. Brockmann presented a letter from Skagit County Prosecuting Attorney Richard Weyrich detailing the reasoning behind the proposed withdrawal of the lawsuit against the State of Washington Department of Natural Resources previously discussed at the December 18, 2019 Board meeting. At that time Resolution 2019-27 authorized the District, as a recipient of the State's timber tax, to join Skagit County in its appeal of the DNR's sustainable harvest calculation. A motion was made, seconded, and unanimously carried to approve the dismissal of the lawsuit.

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Policy Update:

Mr. Brockmann presented the following policy updates:

Policy 340 Employee Recognition (update)
Policy 514 Use of District Vehicle (new)
Policy 515 Email Signature & Pronouns (new)
Policy 811 Gift Cards (new)

A motion was made, seconded, and unanimously carried to approve the before mentioned policy updates.

Pillar Update:

Ms. Hawk recapped highlights for each of the District's six pillars during the month of March.

Commissioner Stanley was excused from the meeting.

Peace Health:

Mr. Johnston gave an update of Peacehealth's activities through the month of March.

ADJOURNMENT

The meeting adjourned at 8:41 a.m.










