

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
January 24, 2024**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Cedarwood Center.

**ATTENDANCE**

Present were Commissioners: Greg Thramer, Bob Stanley, Tina Tate, Jeri Kaufman, Ashley Gregorius; Ted Brockmann, Superintendent/CFO; Carol Hawk, Chief Operating Officer; Vanessa Roldan, Office Supervisor; Chris Johnston, PeaceHealth Chief Administrative Officer.

Guests: Deena Garza, State Audit Manager; Scott Hylton, State Audit Supervisor; Quinn Drathman, State Audit Lead. Note: Deena Garza, Scott Hylton and Quinn Drathman were excused at 8:19am.

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Mr. Thramer.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Consent Agenda:**

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the December 20, 2023 regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #77680 - 77752; payroll vouchers #DD8074– DD8162; AHS accounts payable vouchers #31311 - #31312.

**OTHER BUSINESS**

**State Audit Review:**

Ms. Garza, Mr. Hylton and Mr. Drathman, from the Washington State Auditor's Office (SAO) presented the audit results for years 2021 and 2022. SAO stated the audit went well and resulted in no findings for the District.

**FINANCE**

**Foundation of District 304 2024 Budget:**

Mr. Brockmann presented the 2024 operating budget for Foundation of District 304. The Foundation Board reviewed and approved the budget at the January 8, 2024 meeting. Mr. Brockmann reviewed the revenue and expenses, and Ms. Hawk reviewed the different grants. A motion was made, seconded, and unanimously carried to approve the Foundation of District #304 2024 Budget.

**OTHER BUSINESS CONT'D**

**Amended and Restated Operating Agreement with PeaceHealth**

Mr. Brockmann presented the Amended and Restated Operating Agreement with PeaceHealth. The only changes were to *section 17-District's Additional Obligations and Rights*. A motion was made, seconded, and unanimously carried to approve the Amended and Restated Operating Agreement with PeaceHealth, which included approval for Mr. Brockmann to sign the agreement.

**Resolution 2024-01 Sole Source Determination**

Mr. Brockmann presented to the Board a list of vendors that have been deemed sole source by the Procurement Committee. A motion was made, seconded, and unanimously carried out to approve Resolution 2024-01.

**2023 Infographic**

Ms. Hawk presented 2023 infographic highlights for the six pillars of well-being: Active living, Community and Professional Education, Engaged Youth and Communities, Healthy Eating, Thriving Children and Families, and Stewarding Assets and Opportunities.

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**OTHER BUSINESS CONT'D**

**PeaceHealth Updates**

Mr. Johnston gave an update on three of the projects PeaceHealth has planned for 2024: Linear Accelerator, Paramedicine and Emergency Medical Service System in Burlington.

**ADJOURNMENT**

The meeting adjourned at 9:00 a.m.

  
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