

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
February 28, 2024**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Heartwood House.

**ATTENDANCE** Present were Commissioners: Greg Thramer, Bob Stanley, Tina Tate, Jeri Kaufman, Ashley Gregorius; Ted Brockmann, Superintendent/CFO; Mary Voss, Human Resources Manager; Carol Hawk, Chief Operating Officer; Vanessa Roldan, Office Supervisor; Chris Johnston, PeaceHealth Chief Administrative Officer. Note: Commissioner Tina Tate was excused at 10:00 a.m.

Guests: Elizabeth Ruth, Community & Professional Education Supervisor; Stephanie Morgareidge, Engaged Youth & Communities Program Coordinator; Rachel Muia, Healthy Eating Supervisor; Mark Pearson, Active Living Supervisor; Lyndie Simmonds, Thriving Children and Families Supervisor; Sydney Costello, WIC Supervisor; Amy Wilcox, Grant Writer & Resource Development Lead; Suzanne Carr, Visual Communications & Tech Supervisor.

**CALL TO ORDER**

The meeting was called to order at 8:00 a.m. by Mr. Thramer.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

**Consent Agenda:**

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the January 24, 2024 regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #77753 - 77839; payroll vouchers #DD8163 - DD8252; AHS accounts payable vouchers #31313 - 31314.

**FINANCE**

**Finance Committee Report:**

Ms. Kaufman presented the Finance Committee report for consideration and deferred to Mr. Brockmann for details. Mr. Brockmann reviewed the December 2023 year end and January 2024 income statements and balance sheets for the District. He also reviewed Hospice of the Northwest financial statements for December 2023 year end. A motion was made, seconded, and unanimously carried to approve the Finance Committee Report.

**OTHER BUSINESS**

**Resolution 2024-02 Authorization of Additional Deputy Auditor**

Mr. Brockmann presented to the Board Resolution 2024-02 Authorization of Additional Deputy Auditor, which removes Suzanne Hitz as Deputy Auditor. It appoints Nicole Dewey as Deputy Auditor of the District to serve as agent to invest funds of the District. A motion was made, seconded, and unanimously carried out to approve Resolution 2024-02.

**2024 Planning Pillar Presentation**

Ms. Hawk presented a new booklet showing the achievements and programs of each Pillar. Each Pillar Supervisor then shared information and experiences of how their Pillar helps improve the health and wellness of the community.

**District 10-Year Anniversary Celebration**

Ms. Hawk gave an update about the District 10-Year Anniversary Celebration planned on the evening of April 25 at the Heartwood House. The District looks forward to inviting the community, staff, and volunteers that have been part of this journey.

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**OTHER BUSINESS CONT'D**

**PeaceHealth 10-Year Anniversary Celebration**






Mr. Johnston gave an update on the PeaceHealth 10 Year Anniversary Celebration that will take place during the first week of April. He stated that there will be a tour of the Hospital on April 3<sup>rd</sup> from 11am to 2pm, as well as different activities during the week.

**Heartwood House Tour (Pre-remodel video)**

Mr. Brockmann, Ms. Hawk, and Ms. Carr presented a video of the remodel of the Heartwood House which showed pictures of the building before and after the renovations. Additionally, there were pictures of staff working to have the Heartwood House ready for its opening. Commissioners were free to tour the building after the meeting adjourned.

**ADJOURNMENT**

The meeting adjourned at 10:10 a.m.

  
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