

**BOARD OF COMMISSIONERS
REGULAR MEETING
July 24, 2024**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County was held in the Heartwood House.

ATTENDANCE Present were Commissioners: Greg Thramer, Bob Stanley, Tina Tate, Jeri Kaufman, Ashley Gregorius; Ted Brockmann, Superintendent/CFO; Lyndie Simmonds, Thriving Children & Families Supervisor; Sydney Costello, WIC Program Supervisor; Vanessa Roldan, Office Supervisor; Chris Johnston, PeaceHealth Chief Administrative Officer;

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Mr. Thramer.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda:

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the June 26, 2024 regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #78273- 78381; payroll vouchers #DD8634 - DD8715.

FINANCE

Finance Committee Report:

Ms. Tate presented the Finance Committee report for consideration and deferred to Mr. Brockmann for details. Mr. Brockmann reviewed the June 2024 income statement and balance sheet for the District. He also reviewed Hospice of the Northwest financial statements for May 2024. A motion was made, seconded, and unanimously carried to approve the Finance Committee Report.

OTHER BUSINESS

Capital Project Updates

Mr. Brockmann stated the final numbers for the Heathwood House project have been compiled. The total project cost was budgeted at \$750K (700K capital and 50K expense). Actual project cost totaled \$762,096, which is within 1.6% of budget or \$12,096.

Mr. Brockmann gave an update on the District Office remodel project. On July 8 and July 15 we placed an Ad in the Seattle Daily Journal of Commerce for a general contractor for the District Office remodel and expansion. On July 16, there was a mandatory pre-bid on-site meeting for general contractors who were interested in submitting a bid. Fifteen contractors attended the meeting. Bids must be received by 2 pm on August 6, 2024. The actual construction work is expected to begin in late September or early October 2024.

Thriving Children and Families – Help Me Grow Skagit Update.

Ms. Simmonds presented an update about the "Help Me Grow Skagit" Program, giving an overview of the system components, action team leads, and resources that the program offers to the community through Help Me Grow Skagit; Pregnancy Connections, Family Resource Navigator, and Family Resource Center.

WIC Update

Ms. Costello presented an update about WIC, introducing the printed materials that WIC offers to its clients and explaining the resources that WIC provides to help the community, such as the WICShopper App, free diapers, breastfeeding classes, breast pumps, a Pregnancy Connection Nurse, Saturday and evening hours, benefits at Farmers Markets, free children's books, and online nutrition self-learning.

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PeaceHealth Quality Update

Mr. Johnson answered questions regarding the construction project outside the Cancer Care Center. They are installing a high-precision linear accelerator (LINAC). This is expected to grow local demand and expand services by upgrading equipment and boosting capacity. The project is estimated to be completed by March 2025.

ADJOURNMENT

The meeting adjourned at 8:57 a.m.










