

**BOARD OF COMMISSIONERS
REGULAR MEETING
January 28, 2026**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County, was held in the Salmonberry Learning Center.

ATTENDANCE Present were Commissioners Greg Thramer, Jeri Kaufman, Ashley Gregorius, Ellen de Jong, and Debra Lancaster; Ted Brockmann, Superintendent/CFO; Carol Hawk, Chief Operating Officer; Daniela Castro, Administrative Assistant; Ngoc Chau Nguyen Truong, Administrative Assistant; Chuck Prosper, PeaceHealth Northwest Chief Executive; Rachel Lucy, PeaceHealth Director of Community Health; Heidi Wiley, State Auditor; Deena Garza, State Auditor; and Megan Reichlin, State Auditor.

Marco Brito, Clinical Services Director, was absent.

Notes: Mr. Prosper, Ms. Lucy, and Ms. Dixon were excused at 8:58 a.m.

CALL TO ORDER

The meeting was called to order at 8:00 a.m. by Ms. Lancaster.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the December 17, 2025, regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #79924-#79990; payroll vouchers #DD10284-DD10375; and AHS account payable voucher #31328 and #40000-40001.

OTHER BUSINESS

Special Recognition Ms. Morgareidge

Ms. Hawk honored Stephanie Morgareidge, who was recently named the 2025 Concrete Citizen of the Year. This award recognizes her nearly 10 years of dedicated service with United General District 304, where she has served as coordinator for the Concrete Resource Coalition, facilitator for family programs, American Red Cross CPR instructor, and currently as Supervisor of Community & Professional Education. Stephanie's contributions have been instrumental in supporting the community, particularly through her volunteer work and advocacy with the Concrete Resource Coalition.

State Audit Review for 2023 & 2024

Deena Garza, Megan Reichlin, and Heidi Wiley presented the Exit Conference for Skagit County Public Hospital District No. 304 (United General 304). The auditors mentioned there were four areas of focus, as follows:

- Compliance with PeaceHealth operating agreement terms
- Procurement-public works
- Open public meetings-compliance with minutes, meetings and executive session requirements
- Financial condition-reviewing for indications of financial distress

The auditors stated there were no findings or recommendations, which is rare. They acknowledged Nicole Dewey for being very helpful during the audit process. The next audit will be conducted in 2027.

PeaceHealth Update

Mr. Prosper presented the Public Hospital District 304 FY26 2nd Quarter Report, and Ms. Lucy highlighted key community initiatives. Ms. Dixon presented the Clinical Excellence Report, highlighting prioritized metrics, the

most recent data review, and the hospital's CMS 5-star ratings, while also taking time to celebrate recent successes.

Pillar Update

Ms. Hawk provided highlights of District Pillars from October to December 2025, including updates on grants awarded and applications submitted.

Federal Funding

In the event that federal funds for some of our District grant programs are suddenly terminated or temporarily delayed, Ms. Hawk requested the District approve funding, if necessary, from reserves for the gap in funds for the remainder of 2026 to fulfill our statement of work. Ms. Hawk stated in the past couple of months there has been uncertainty and confusion regarding the status of federal funding for several of our current grant programs. A motion to approve the use of District reserves to fund, if necessary, unforeseen funding gaps for current federal programs for the remainder of 2026 was made, seconded, and unanimously carried.

Foundation of District 304 2026 Budget

Mr. Brockmann and Ms. Hawk reviewed the proposed 2026 Operating Budget for the Foundation of District 304. A motion to approve the proposed budget was made, seconded, and unanimously carried to approve The Foundation of District 304 2026 Budget.

Levy Lift Initiative Update

Mr. Brockmann and Ms. Hawk provided an update on the possible levy lift initiative. They shared the team is working on getting presentations scheduled for June and July, developing 4-6 value propositions and in the process of hiring a Marketing Specialist. It is also tentatively planned for Matt Ellsworth from the Association of Washington Public Hospital Districts (AWPHD) to provide training (dos and don'ts) to the Commissioners and staff in April or May.

Resolution 2026-02 Investment of Cash Transactions for the Year

This resolution includes Resolution 2026-01 and authorizes the Skagit County Treasurer to invest all daily District cash transactions into the State Pool. A motion was made, seconded, and unanimously carried to approve Resolution 2026-02 Investment of Cash Transactions for the Year.

Resolution 2026-03 Declaring Sole Source Vendors

Mr. Brockmann discussed the proposed list of vendors determined to be sole source providers for goods and/or services required by the District. A motion was made, seconded, and unanimously carried to approve Resolution 2026-03 Declaring Sole Source Vendors.

BOARD OF COMMISSIONERS
REGULAR MEETING CONT'D
January 28, 2026

ADJOURNMENT

The meeting adjourned at 9:47 a.m.










