

**BOARD OF COMMISSIONERS
REGULAR MEETING
February 25, 2026**

The Regular Meeting of the Board of Commissioners of Public Hospital District No. 304, Skagit County, was held in the Salmonberry Learning Center.

ATTENDANCE Present were Commissioners Greg Thramer, Jeri Kaufman, Ashley Gregorius, Ellen de Jong, and Debra Lancaster; Ted Brockmann, Superintendent/CFO; Carol Hawk, Chief Operating Officer; Daniela Castro, Administrative Assistant; Ngoc Chau Nguyen Truong, Administrative Assistant; Chuck Prosper, PeaceHealth Northwest Chief Executive; Rachel Lucy, PeaceHealth Director of Community Health; and Steve Brennan, PeaceHealth Director of Government Affairs.

Marco Brito, Clinical Services Director, was absent.

Notes: Mr. Prosper, was excused at 8:50 a.m. Ms. Lucy was excused at 8:55 a.m.

CALL TO ORDER

The meeting was called to order at 8:01 a.m. by Ms. Lancaster.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Consent Agenda

A motion was made, seconded, and unanimously carried to approve the "consent" agenda, including the minutes of the January 28, 2026, regular meeting; written report from the Superintendent/CFO; District accounts payable vouchers #79991-#80068; payroll vouchers #DD10376-DD10462; and AHS accounts payable voucher #40002-40002.

FINANCE

District Office Remodel – Notice of Completion

Mr. Brockmann provided an overview of the District's remodel project and stated the notice of completion letter was received by Carletti Architects. The project was budgeted at \$3,600,000 and actual capital cost totaled \$3,410,620.

Finance Committee Report

Mr. Thramer presented the Finance Committee Report for consideration and deferred to Mr. Brockmann for further details. Mr. Brockmann reviewed the District's income statements and balance sheets for December 2025 YTD and January 2026, as well as the Hospice of the Northwest's income statement and balance sheet for December 2025 YTD. A motion was made, seconded, and unanimously carried to approve the Finance Committee Report.

OTHER BUSINESS

PeaceHealth Update

Mr. Prosper and Mr. Brennan provided a brief verbal update on PeaceHealth. They shared that efforts are ongoing to address community needs, and they are currently in the process of hiring a new general surgeon.

District Video - Preview

Ms. Hawk debuted the District Pillar Video, which summarizes District programs and highlights the District's impact and support to the community.

**BOARD OF COMMISSIONERS
REGULAR MEETING CONT'D
February 25, 2026**

Levy Lift Initiative Update

Mr. Brockmann and Ms. Hawk provided an update on the potential levy lift initiative. They also shared that Matt Ellsworth from the Association of Washington Public Hospital Districts (AWPHD) is tentatively scheduled to provide training for Commissioners and staff in April or May, focusing on the dos and don'ts related to the initiative. They will continue to keep the Board informed as plans progress.

Emergency Response Overview

Ms. Hawk and Mr. Brockmann reviewed the Emergency Response Overview, emphasizing the District's communication chain to ensure the safety of participants, staff, and facilities during emergencies. They noted that any changes to programs or resource allocation must be approved by the Executive Team to maintain compliance with contracts, grants, and District responsibilities.

ADJOURNMENT

The meeting adjourned at 9:07 a.m.










